

Policy Document for Steering Committee Participation

International Trade, Treasury & Payments Awards 2023

This policy document outlines the roles, responsibilities, and guidelines for individuals serving on the Steering Committee of the International Trade, Treasury & Payments Awards, 17th September 2023.

1. Role of the Steering Committee

The Steering Committee is responsible for guiding and driving the evaluation process for the International Trade, Treasury & Payments Awards. Members of the committee will leverage their industry expertise to impartially assess award contenders and vote for winners from a pre-selected shortlist. The committee will uphold the standards of impartiality, inclusiveness, and fairness throughout the evaluation and selection process.

2. Responsibilities of Steering Committee Members

Members will:

- Review the briefing packs prepared by Trade Finance Global (TFG) for each award category they are assigned.
- Evaluate contenders according to the established criteria and guidelines, ensuring an unbiased process.
- Vote anonymously on the winners for each category they are assigned, with each member assigned to vote on a maximum of 5 awards.
- If available and willing, present an award to a winner at the BAFT 2023 Global Leaders Council at Sibos in Toronto on 17th September 2023.



3. Time Commitment

The term of service on the Steering Committee runs from June 2023 through September 2023. The expected time commitment is approximately 2 hours.

4. Conflicts of Interest

It is crucial that members of the Steering Committee declare any potential conflicts of interest that could affect their impartiality in evaluating contenders and voting for winners. This includes, but is not limited to:

- Any personal or financial relationship with an organisation or individual in contention for an award.
- Any personal gain or advantage that could result from a specific contender winning an award.
- Any bias or prejudice towards a contender based on past interactions or experiences.

In case of a potential conflict of interest, the member must:

- Disclose the conflict to TFG as soon as it is identified.
- Refrain from voting or evaluating in the award category in question.

TFG will take appropriate action upon receiving the disclosure, which may include reassigning the award category to another Steering Committee member.

5. Anonymity of Voting

To maintain impartiality and integrity in the voting process, all votes cast by the Steering Committee members will be anonymized. The identities of those who cast specific votes will not be disclosed to other members of the committee, the award contenders, or the public.

6. Recognition of Steering Committee Members

As a token of appreciation, Steering Committee members will be:

- Featured in the Sibos Issue of Trade Finance Talks, which announces the award winners.



- Listed as part of the Steering Committee with a profile and bio on the TFG Trade Finance Awards 2023 page.

The aim of this policy document is to ensure the fairness, credibility, and transparency of the International Trade, Treasury & Payments Awards 2023. Steering Committee members play a critical role in ensuring these principles are upheld, thereby contributing significantly to our mission of reducing barriers and promoting open, accessible markets.

Trade Finance Global (TFG) reserves the right to amend this policy as needed. Any changes will be communicated promptly to Steering Committee members.

7. Change in Current Role

In the event that a Steering Committee member leaves their current position or organisation during their term on the Committee, TFG reserves the right to take one of the following actions:

- Reassign the role to another individual within the member's organisation. This ensures the representation of the organisation and continuity in the evaluation process. The reassigned individual would be expected to take on the responsibilities and uphold the standards as outlined in this policy.
- Ask the member to step down from the Steering Committee. This decision would be made considering the circumstances surrounding the member's departure from their organisation and the potential impact on the Committee's functioning.

In either case, TFG will ensure that the principles of fairness, credibility, and transparency are maintained, and that the organisation's representation on the Steering Committee is appropriately adjusted. Steering Committee members are required to notify TFG immediately upon any change in their current role.